



workperks® for **SAMUEL** 1855

Your Path to Great Savings!

Step by Step Guide to Creating Your Account

(U.S Employees only)

What we cover in this Step by Step

1. CREATING YOUR ACCOUNT VIA DESKTOP	3
2. DOWNLOADING THE MOBILE APP	8
3. HOW TO CREATE YOUR ACCOUNT VIA THE MOBILE APP	10
4. NAVIGATING THE MOBILE APP	14
5. NAVIGATING THE DESKTOP VERSION	19
<i>a) Homepage Review.....</i>	<i>19</i>
<i>b) Category Section</i>	<i>20</i>
<i>c) Understanding the perk pages.....</i>	<i>21</i>
<i>d) Share, Rate, Report, Favourite or Suggest-A-Perk.....</i>	<i>22</i>
I. Suggest-A-Perk Page.....	23
II. Redeeming Perks	23
III. Inviting Family members to the program.....	24
CONTACT US	25

1. CREATING YOUR ACCOUNT VIA DESKTOP

Step 1: Visit: Samuel.venngo.com

- Click on the "Sign Up" button to begin setting up your account

workperks[®] for

Please sign in

Username

Password

Remember me [Need help signing in?](#)

Français

hello Summer

Step 2: Authenticate your Account

- Enter your Employee ID and following the instructions sent to you by email.

workperks[®] for **SAMUEL** VENNGO

Employee ID / Team member number

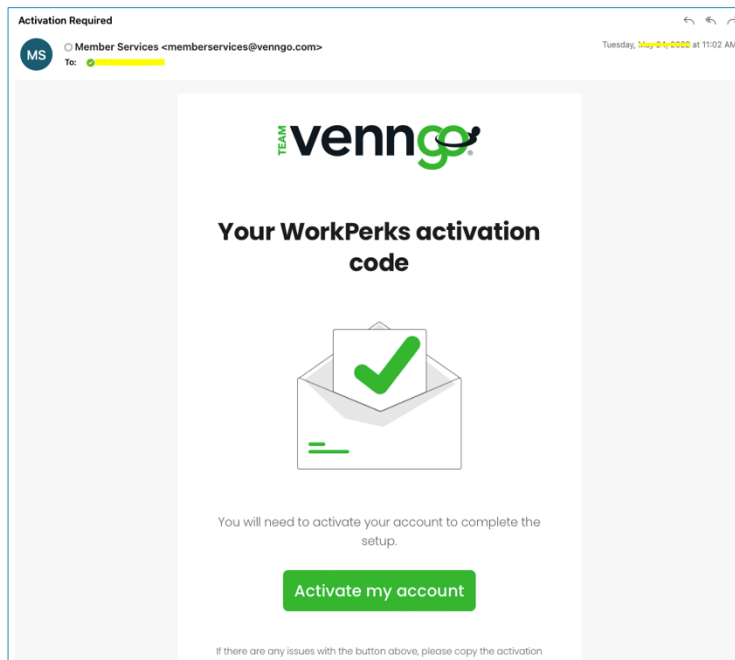
Enter your email here

Confirm your email address

Already signed up with WorkPerks? [Click here](#) to sign in.

0% Complete

Step 2: Go to your email box, and click on the activation link



Step 4: Fill in your personal information

A screenshot of the Venngo account creation form. The form is titled "workperks for" and "Create your account". Below the title is the text "Create your account today and start saving \$100s as you shop, eat and play!". The form fields include: "First Name" and "Last Name" (two input boxes), "Email (Username)" (one input box), "Password" and "Re-enter password" (two input boxes with eye icons), and "Mobile no" (one input box with the number "1234567890"). A green "Continue" button is at the bottom left. A progress bar at the bottom left shows "45% Complete". The right side of the form has a green background with a white illustration of a person standing next to a screen displaying a document.

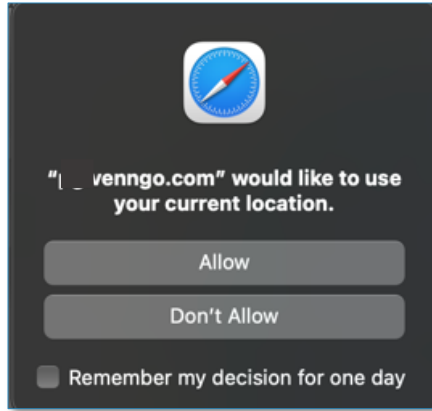
Step 5: Set up your location

- Delete any default addresses
 - Add your home & work address
- **You can add additional locations at any time

Note: Google Maps may default to your nearest location

Attention!

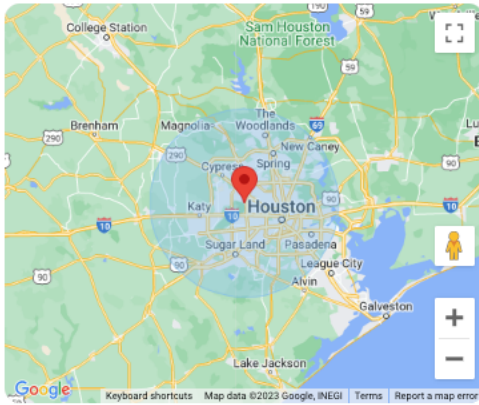
This step is crucial for US employees! You need to add a US location to get US offers.



Add a location

We use your location to show you all the great perks nearby. Please select the default location where you would like to use your perks.

When entering a location, start typing your address or a nearby one. Keep typing your address to display more suggestions and click on the appropriate result.



Show me perks within: 50 km

5022 Ashley Court

Suite/apt. Houston Texas

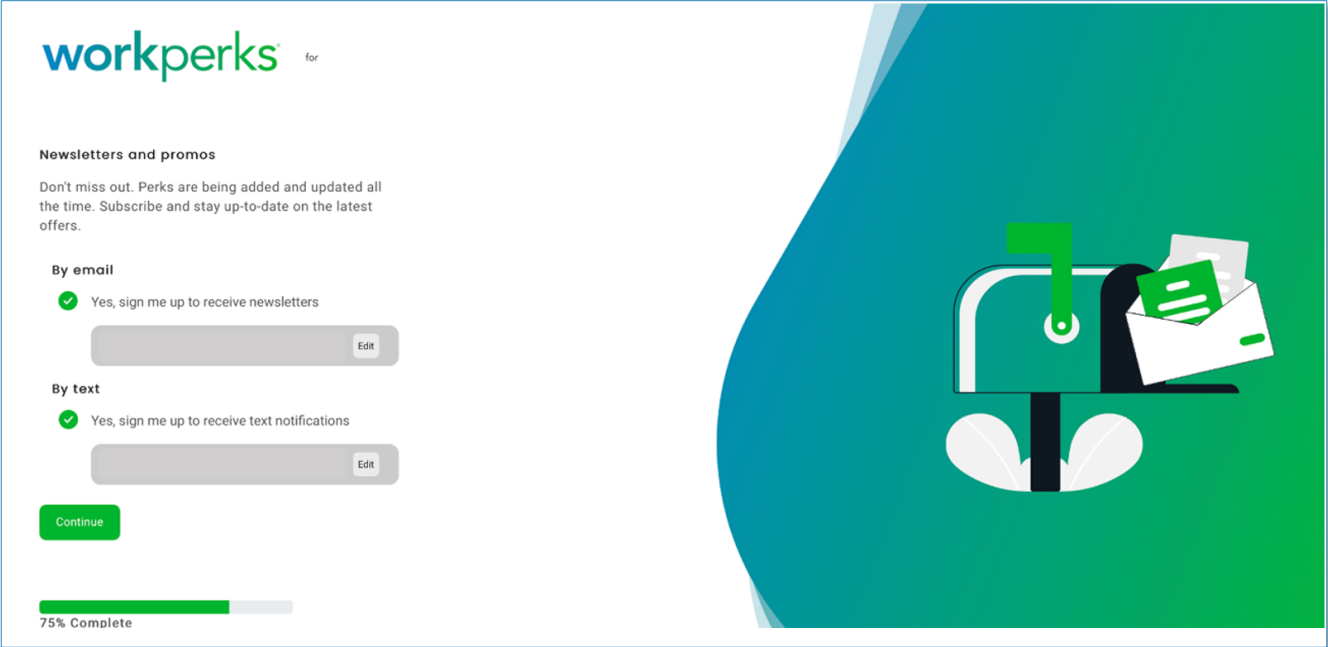
77041 USA

- Home
- Work
- Location Name

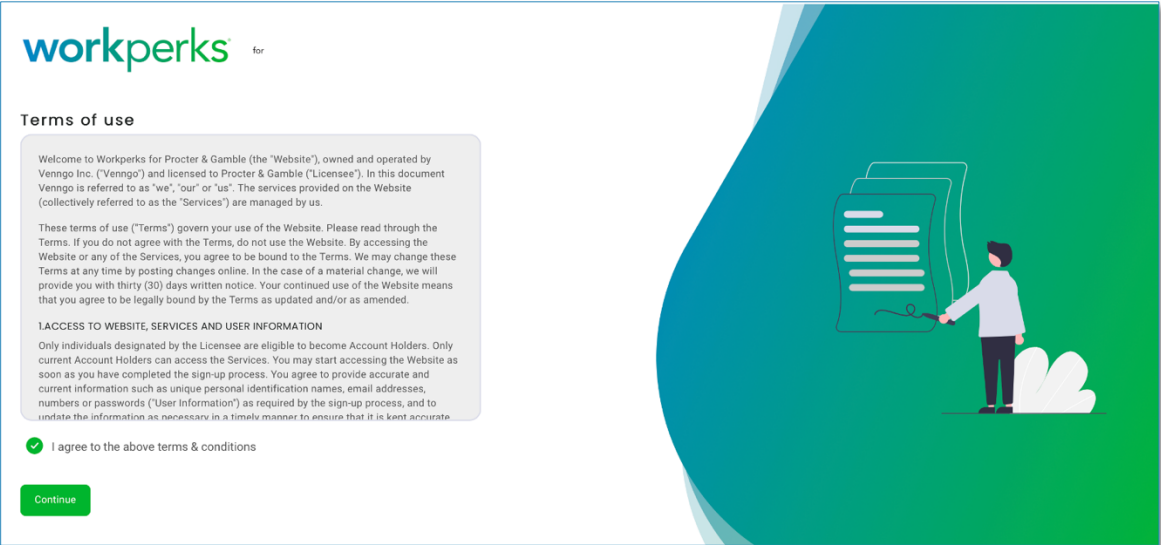
Submit

Step 6: Sign up to receive our e-newsletters

(You can unsubscribe at any time but it's a great way to be in the know on the latest offers!)



Step 7: Read and agree to the terms and conditions by checking the box



Step 8: Download the mobile App

workperks for

Get the Venngo App for iOS and Android
Don't leave home without your perks! Download the mobile app today!

Download on the App Store GET IT ON Google Play

 [Send Link](#)

[Skip](#)

Step 9: Congratulations – you’re ready to start saving!

✓ **Success**
Mobile download link sent to [redacted]

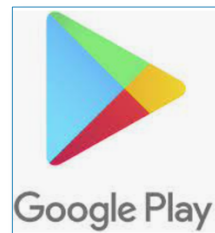
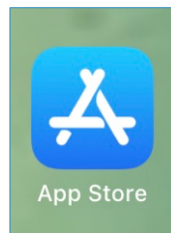
Congratulations!
You have successfully activated your Workperks account. You are now ready to start saving. We hope you enjoy your perks.

[Start saving](#)

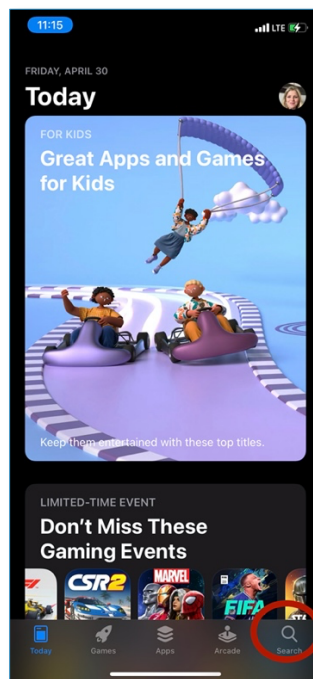
2. DOWNLOADING THE MOBILE APP



Step 1: (for iPhone users) visit the App Store
(for Android users) visit Google Play



Step 2: Search "Venngo WorkPerks" in the search bar



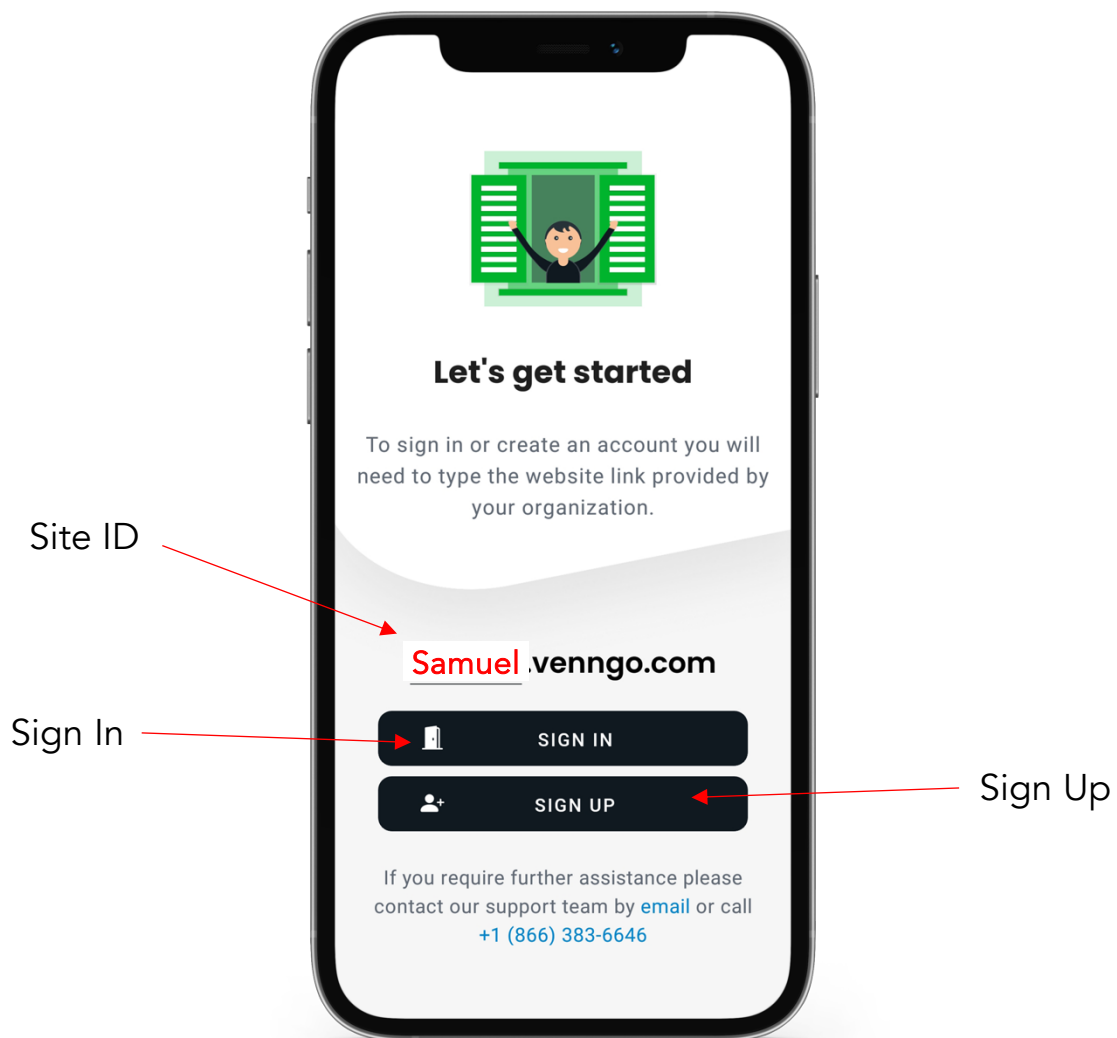
Step 3: Download the app (it looks like this).



3. HOW TO CREATE YOUR ACCOUNT VIA THE MOBILE APP

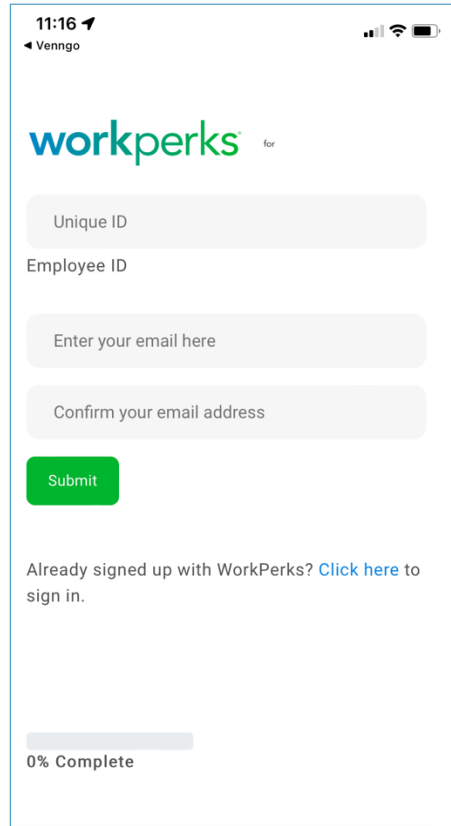
Step 1: Once downloaded & opened:

- a) Enter your organization's Site ID where it says mysite ie. **Samuel**
- b) If you're already registered for an account, click "Sign In" and use your username and password to login.
- c) If you do not have an account registered, please follow the steps to create an account through your employee portal (like [above](#))



Step 2: Registering for a new account, if needed.

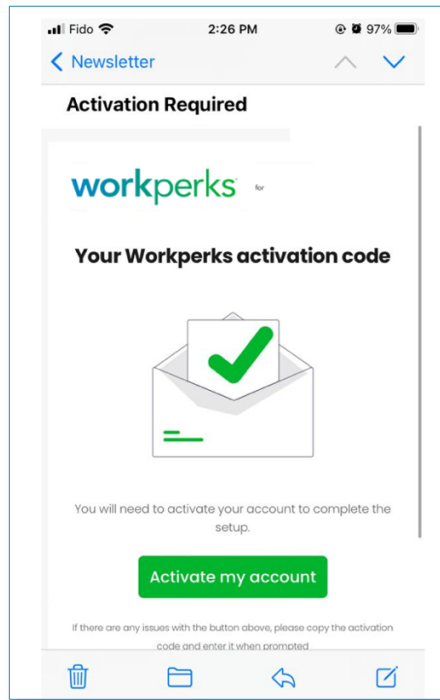
If you are registering for a new account. You will need to enter in the required information on the Sign-Up page.



The screenshot shows a mobile application interface for 'workperks'. At the top, the status bar displays the time '11:16', signal strength, Wi-Fi, and battery icons. Below the status bar, the text 'Venngo' is visible. The main heading is 'workperks' in a green, lowercase font, with 'for' in a smaller font to its right. The form consists of several input fields: 'Unique ID', 'Employee ID', 'Enter your email here', and 'Confirm your email address'. A green 'Submit' button is positioned below the email fields. At the bottom of the form, there is a link: 'Already signed up with WorkPerks? [Click here](#) to sign in.' Below the form, a progress indicator shows a horizontal bar that is currently empty, with the text '0% Complete' underneath it.

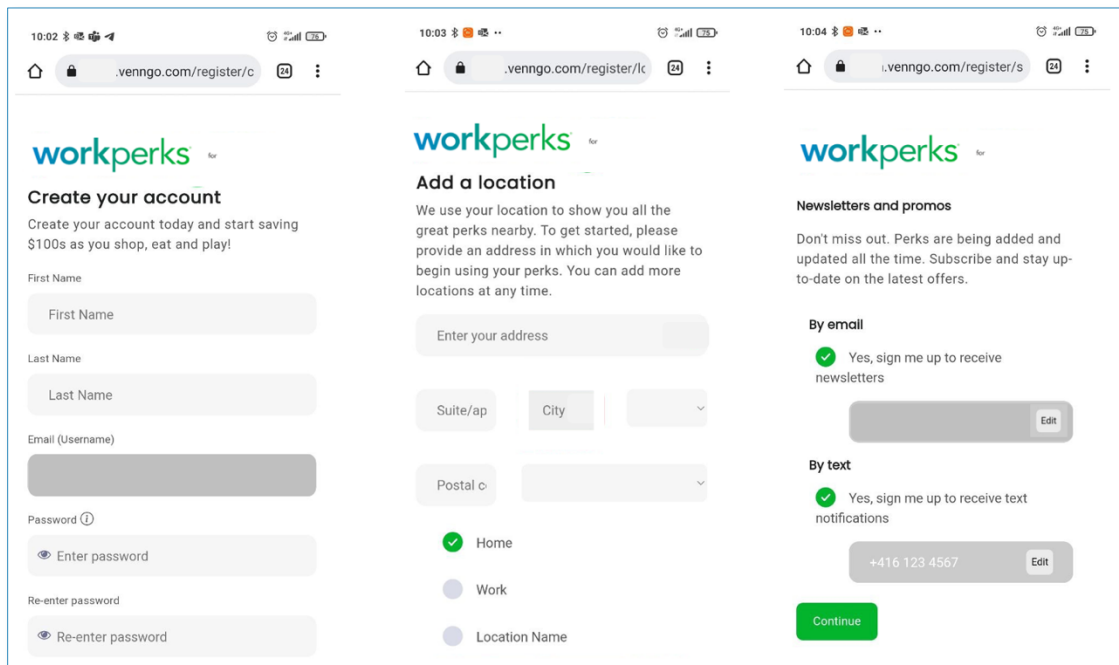
Step 3: Go to your inbox and find this email from “Member Services”

- Click on the “Activate my account” link and it will walk you through setting up your profile



Step 4: Account Set Up

- Set up your profile - locations, e-newsletter opt-in, agreeing to the T&C's



- Once completed, you'll be directed to our mobile app platform where you can find and take advantage of great deals at your fingertips and on the go!

10:04 .venngo.com/register/c

workperks for

Congratulations!

You have successfully activated your Workperks account. You are now ready to start saving. We hope you enjoy your perks.

Start saving

By clicking on 'Start saving' you will be directed to the homepage of the mobile app

16:08 Texas

LA QUINTA
US & CANADA

Save In Style View all >

Frank And Oak
Save 20%
on regular priced items

4. NAVIGATING THE MOBILE APP

Once logged into the Mobile App, you'll be brought to the homepage (picture below)

Here you can search for perks by category, location, favourites and even by name or type of service provided.

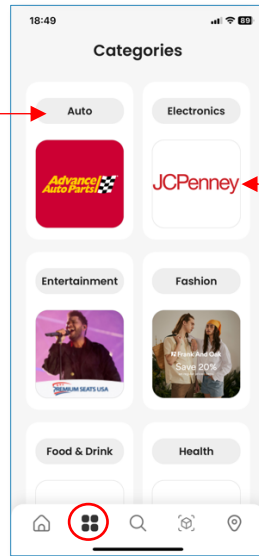
Homepage button
Categories
Search
Perks Nearby - List

Note: The AR tool is currently not available in the US

Clicking on an image, logo, or business name will take you directly to the perk page of the merchant.

Navigate to the Category section by clicking on

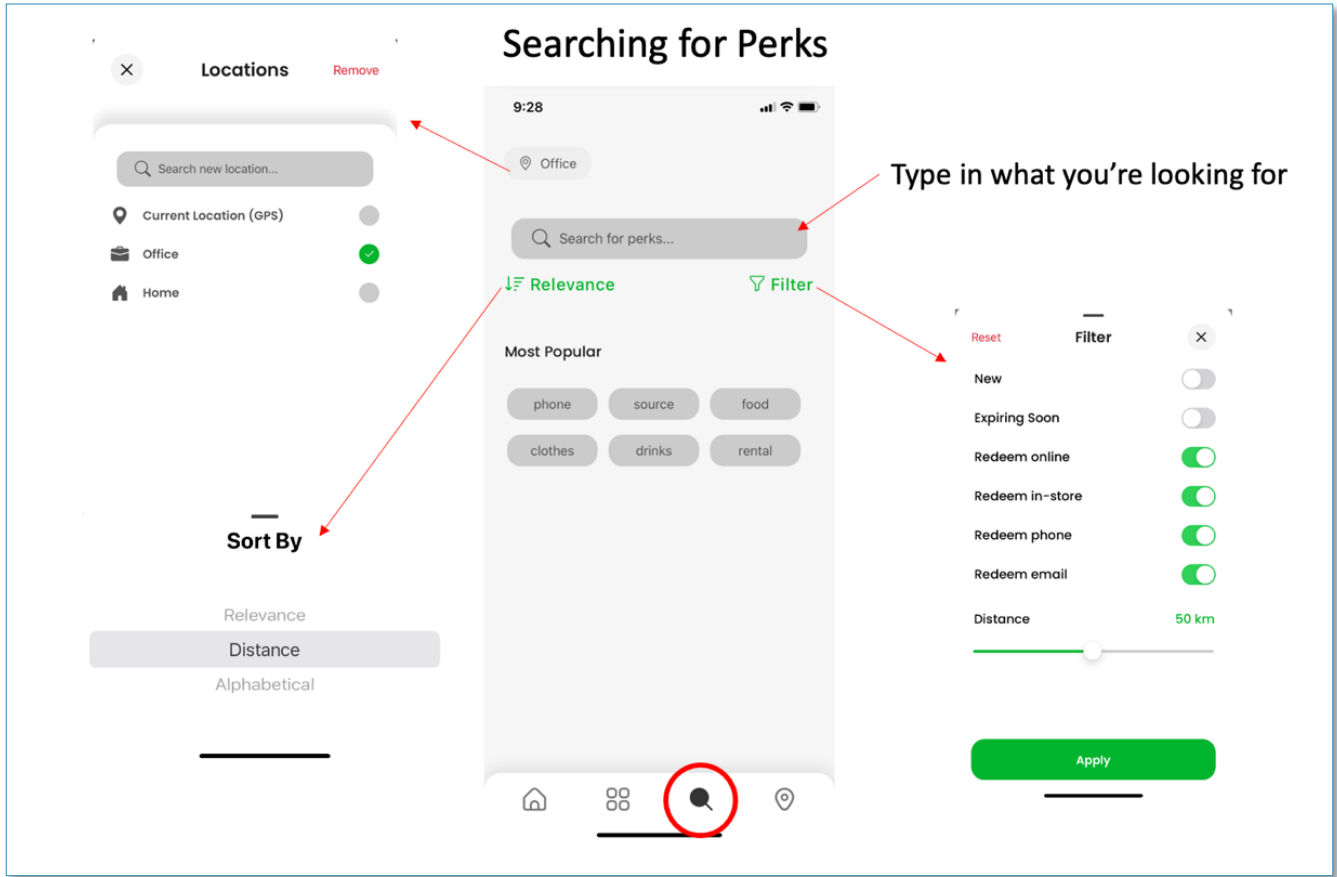
Click on the category header to be directed to the category page.



By clicking on the image or logo you will be taken directly to the perk page of that merchant.

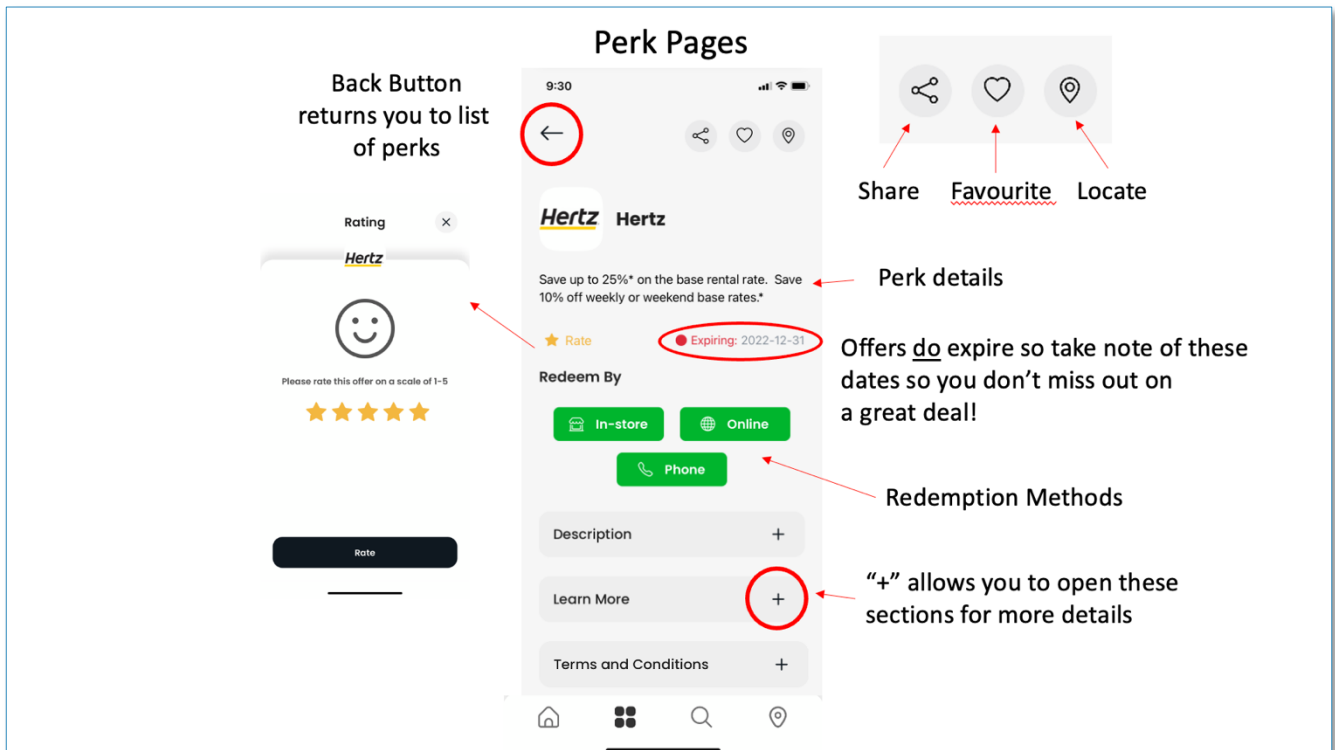
Navigate to the Search section by clicking on

- Here you can search by business name or by the service or product you're looking for
- You can search by your different pre-loaded locations or via GPS
- You can also search perks by their redemption method



Our merchant Perk Pages outline everything you need to know to successfully redeem offers, as displayed below:

- Overview of the offer being provided
- Overview of the company itself
- Redemption methods
- Expiry date of the offer
- The ability to rate the perk (if you've used it)
- The terms and conditions of the offer
- The ability to add this perk to your "favourites" section
- The ability to share this perk with another user



Our merchants define which redemption methods are available for their perk. The redemption methods you will see are the following:

- In-Store
- Online
- Telephone
- Email

Redemption Methods

×
Redeem

Hertz
Save up to 25%* on the base rental rate. Save 10% off weekly or weekend base rates.*

Code
1808795
📄

View on map

Terms and Conditions

Save 10% off weekly or weekend base rates.* Use CDP ID # 1808795 and PC# 205618.

*Discount applies to pay later base rate. Base rate includes time and mileage charges only. Taxes, fees and options excluded. Minimum two (2) day rental required. Saturday night keep required. Promotion Code must be provided at time of reservation. This offer is available at participating Hertz locations in Canada, the U.S. and Puerto Rico. Twenty-four (24) hour advance reservation required. Valid on mid-size car classes and above except Dream cars. Offer has no cash value, and may not be used with other discounts, promotions or special rates. Offer valid for vehicle pick up through 12/31/2021. Subject to availability, blackout periods and additional restrictions. ® Registered Trademark of Hertz System, Inc., Used Under License. ©2020 Hertz System, Inc.

×
Redeem

Hertz
Save up to 25%* on the base rental rate. Save 10% off weekly or weekend base rates.*

Code
1808795
📄

Redeem online

Terms and Conditions

Save 10% off weekly or weekend base rates.* Use CDP ID # 1808795 and PC# 205618.

*Discount applies to pay later base rate. Base rate includes time and mileage charges only. Taxes, fees and options excluded. Minimum two (2) day rental required. Saturday night keep required. Promotion Code must be provided at time of reservation. This offer is available at participating Hertz locations in Canada, the U.S. and Puerto Rico. Twenty-four (24) hour advance reservation required. Valid on mid-size car classes and above except Dream cars. Offer has no cash value, and may not be used with other discounts, promotions or special rates. Offer valid for vehicle pick up through 12/31/2021. Subject to availability, blackout periods and additional restrictions. ® Registered Trademark of Hertz System, Inc., Used Under License. ©2020 Hertz System, Inc.

×
Redeem

Hertz
Save up to 25%* on the base rental rate. Save 10% off weekly or weekend base rates.*

Phone
1-800-263-0600
📞

Code
1808795
📄

View on map

Terms and Conditions

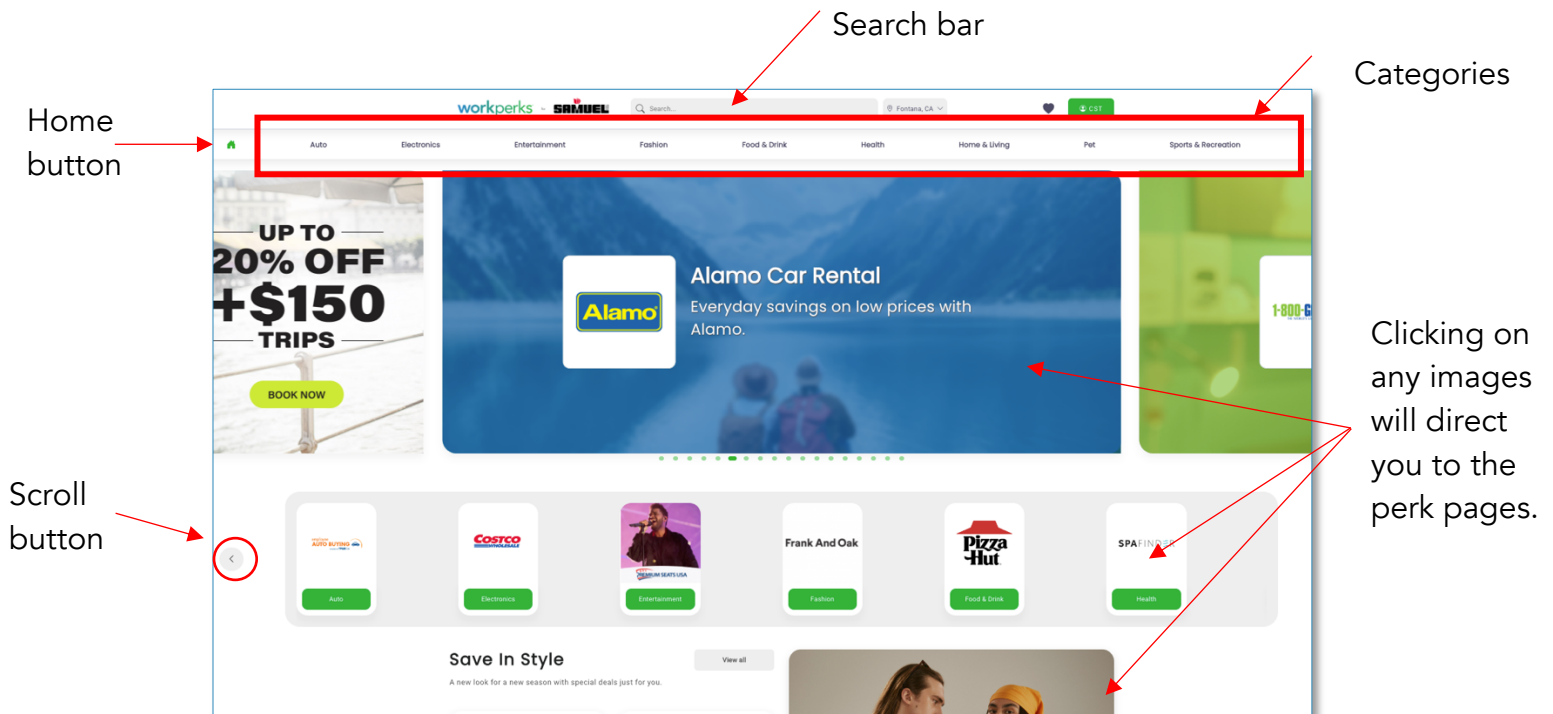
Save 10% off weekly or weekend base rates.* Use CDP ID # 1808795 and PC# 205618.

*Discount applies to pay later base rate. Base rate includes time and mileage charges only. Taxes, fees and options excluded. Minimum two (2) day rental required. Saturday night keep required. Promotion Code must be provided at time of reservation. This offer is available at participating Hertz locations in Canada, the U.S. and Puerto Rico. Twenty-four (24) hour advance reservation required. Valid on mid-size car classes and above except Dream cars. Offer has no cash value, and may not be used with other discounts, promotions or special rates. Offer valid for vehicle pick up through 12/31/2021.

5. NAVIGATING THE DESKTOP VERSION

a) Homepage Review

Once logged into the Desktop version of the platform, you'll be brought to the homepage (picture below)



b) Category Section

- Narrowing down your search

Choose a category

Filter by

- New
- Expiring Soon

Category

- Auto
- Electronics
- Entertainment
- Fashion
- Food and Drink
- Health
- Home & Living
- Travel

Sub-Category

- Bakery & Desserts
- Bars & Pubs
- Catering & Facilities
- Coffee and Tea
- Food Delivery
- Groceries
- Restaurants
- Speciality

Distance

50km

Redemption Type

- Online
- In-store
- Telephone
- Email

Reset Filters

venngy

Writing Prompts
How to Write
Project Proposals
Templates of use

My Account
Privacy Policy
Home

Phone Number
+1 888 383 6646

YouTube Instagram

© 2020 Venngy Inc. All rights reserved. Venngy is a registered trademark of Venngy Inc. All other trademarks are the property of their respective owners.
Registered company name: Venngy Inc. (Canada) / Venngy Inc. (USA)

c) Understanding the perk pages

What to note / look for within the perk pages

- Share, Rate, Report, Favourite or Suggest-A-Perk
- Redemption methods (in-store, online, telephone, email)
- Description of the offer, T&C's & business
- Expiry date
- Similar perks / offers / businesses

The screenshot displays a perk page for Snap Kitchen. At the top, a banner features the Snap Kitchen logo and the text "Healthy Meals In A Snap with 10% off." Below this, the perk details are shown, including the business name, a "Healthy Meals In A Snap with 10% off" title, and an expiry date of "Expires: 2024-01-07". A table with columns for "Description", "Conditions", and "Additional Information" is present. The description states: "10% OFF subscription offer applies to first-time customers only. 10% OFF in-store at participating Snap Kitchen locations only. Powered by Access. Valid only at the location listed. Only one offer may be redeemed per visit. Offer may not be valid with other sales/promotions. Void if altered, transferred, purchased or sold, use for these purposes is illegal and constitutes fraud. Other restrictions may apply. Offers are subject to change without notice. No cash value. © Access Development. All rights reserved. www.accessdevelopment.com". The conditions section notes: "Delicious, ready-to-eat meals delivered fresh to your door. Snap Kitchen meals contain zero preservatives, gluten, antibiotics, artificial sweeteners, hormones or other junk. Experience the benefits of eating clean!". A "Related Perks" section is also visible. On the right, two callout boxes provide redemption instructions: "Online: To redeem this offer, click here and enter promotion code ACCESS10 at checkout." and "In-store: 1. Click the 'Print this perk' 2. A printer friendly version will appear 3. Click 'Print' 4. Present the printed perk prior to purchase. Alternatively, download the Venngo app and present the perk in-store on your mobile device." At the bottom, a mobile app interface is shown with a "Snap Kitchen" logo and buttons for "Suggest a Perk" and "Report an Issue".

- Description
- Conditions
- Additional information

d) Share, Rate, Report, Favourite or Suggest-A-Perk

- Share – let another user know about a perk you think they'd be interested in
- Report – if you have an issue using the perk or something you think we should know about this offer / the merchant – this is how you would do that
- Favourite – if you plan on using a perk in the future, make it your favourite by clicking on the heart (it will turn red when it's on your favourite list). This will now be more easily located and appear in your profile under Favourites
- Suggest A Perk – directs you to our Suggest-A-Perk page that allows you to tell us which businesses you'd like to see on the platform.

Please rate this offer

Submit

Rate this perk

Within a perk you can find the Suggest a perk link

Suggest a perk

Share this perk

Please note: This perk is only available to colleagues who have access to this WorkPerks® site. It is not available to the general public.

Name of colleague

Email address

Send

Share Perk

What's happening?

Issue category

Category

Issue description


Submit report

Report an Issue

I. Suggest-A-Perk Page

Suggest a perk

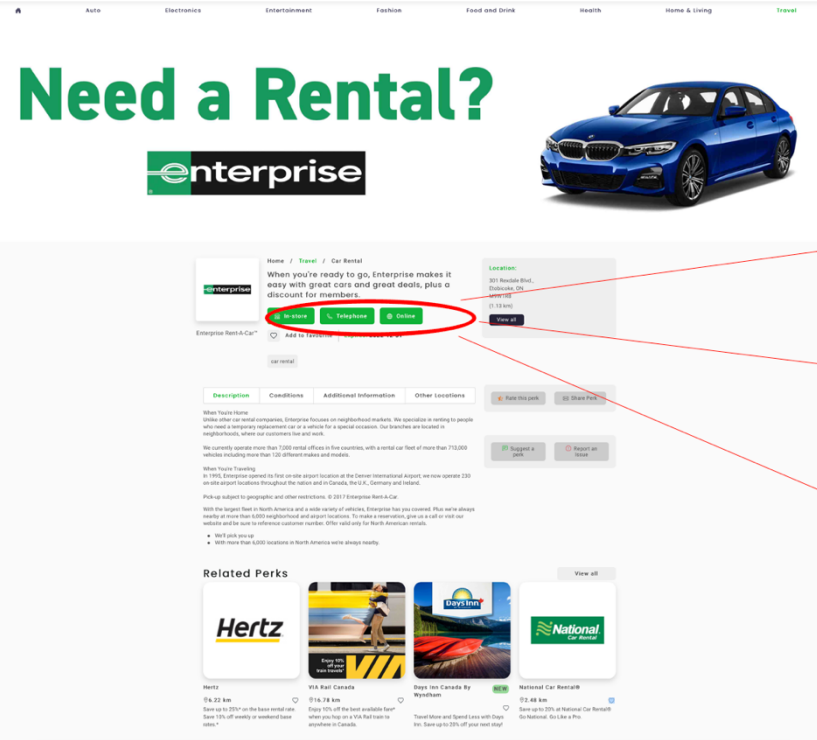
Is there a place where you love to shop, eat or get pampered? Wish they would offer a great perk for you and your co-workers? Here is your chance to let us know about them. Provide us with some information below and let us talk to them about providing a perk.



Select a category

II. Redeeming Perks

Online, In-Store, Telephone, Email are the most common redemption methods you will see. (The redemption methods are determined by the merchant.)



The screenshot shows the Enterprise Rent-A-Car website. At the top, there's a navigation bar with categories like Auto, Electronics, Entertainment, Fashion, Food and Drink, Health, Home & living, and Travel. Below that is a large green heading "Need a Rental?" with the Enterprise logo and a blue car. A red circle highlights three buttons: "In-store", "Telephone", and "Online". To the right, under the heading "Different Redemption methods", there are three green boxes. The first box is for "Instore" with a "Perk code VENERAC" and a "Use this perk" button. The second box is for "Online" with a "Perk code VENERAC" and a "Use this perk" button with a phone icon. The third box is for "Telephone" with a "Perk code VENERAC" and a "Use this perk" button. Red arrows point from the highlighted buttons on the website to these three boxes.

Different Redemption methods

Perk code
VENERAC

Instore

1. Click the print this perk button.
2. A new window will open with a printable version of the perk with information on where the perk is offered.
3. When you are finished printing you can close the window.
4. Visit one of the valid locations noted on the perk.
5. Present your perk prior to purchase or negotiation.

Perk code
VENERAC

Mobile

1. Please call to take advantage of this perk.
2. When prompted, please provide the perk code or promotional code assigned to this perk to access the savings.

Perk code
VENERAC

Online

1. Click the 'rent' button.
2. A message will appear stating that you will now be leaving the site in order to take advantage of the perk.
3. Click 'continue' to take advantage of the perk, or 'back' to stay on the site.
4. If/when required, please provide the perk code, or promotional code assigned to this perk to access the savings.

III. Inviting Family members to the program

- Add your family members by going to your Account settings – under “Invites”

The screenshot displays the 'Family invitations' section within the account settings. On the left, a green banner features the text 'Family invitations' and 'Now you have the option to invite your entire household to create their own account and start saving too!' with a 'Share!' button. The main content area is titled 'Account settings' and includes a sidebar with 'Personal information', 'My locations', 'Newsletters and promos', and 'Invites'. The 'Invites' section is active, showing a progress bar with '5' invites remaining. Below the progress bar, there are five rows of input fields for adding family members, each with dropdown menus for 'relationship', 'gender', and 'age', and a text field for 'Email Address*'. A 'send invites' button is located at the bottom right of the form.

Congratulations! You're all set!

CONTACT US

Need help? Have questions?
Contact our support team!
Mon-Fri 9:00am-5:00pm EST
<https://helpcentre.venngo.com/en>
support@venngo.com